

Fort Carson Officers' Spouses' Club
P.O. Box 12886
Ft. Carson, CO 80913
Welfare Request Application
(Please print, or if you prefer submit numbered, typewritten
answers on a separate sheet and attached to application)

Name of Non-Profit Organization _____

Name of Organization as it should appear on a check (Please note that the check must be made out to an organization and not an individual) _____

Point of Contact _____ Phone Number _____

Address _____

Purpose of Organization _____

Amount of Request _____ Date funds are needed _____

Explain how requested funds will be used _____

Who and how many will benefit from requested funds? _____

What percentage of the organization is military/military dependent(s)? _____

Are other fundraising efforts being made to obtain needed funds? ☐ Yes ☐ No If not, why?

Please list fundraising effort(s) _____

Please list previous applications to the FCOSC Welfare Fund and amounts that have been requested/received _____

Please complete the Welfare Request Application and **mail** it to the Ft. Carson Officers' Spouses' Club using the above address. The application must **be postmarked by September 30, 2004** to be considered for our fall distribution. Requests received after September 30, 2004 will be considered for our spring

distribution. Additional information that would be helpful in describing your organization's mission can be submitted along with the Welfare Request Application. Please direct questions to: Bambi Brimmer, Welfare Chairperson, at 440-9284 or by email to fortcarson_officersspousesclub@yahoo.com

Fort Carson Officers' Spouses' Club Requirements for Welfare Requests

A welfare request shall be submitted by mail with the attached application to the FCOSC by the posted deadline. It is important for our organization to have a clear understanding of what exactly the funds requested will be used for and who these funds would benefit. (i.e.: Girls Scout Troop 21 needs to purchase riding hats for 20 participants to use once a month for riding outings)

A separate application must be used for each item that you are requesting. All welfare requests shall be made in monetary terms. If there is a request for a specific item and the requesting organization can not accept a check. The request should include several order options with prices included so an accurate amount can be designated before the purchase and presentation. (For example: The need is a wheel barrel. The request would include estimated costs for the object from Home Depot, Wal-Mart, and perhaps Lowes. Then the item would be purchased from one of the locations listed and presented to the organization in lieu of a check for that item.)

The FCOSC reserves the right to request purchase receipts for monies in which the requesting organization purchases a specific item.

Request can be made in any amount that can be justified by the organization. There are no limits to the monetary amounts that can be requested.

Requests are made and a committee reviews the requests after the deadline. The committee then brings its recommendations forward for a ratifying vote by the FCOSC Board, and then the General Membership meeting in November. Only after these votes can funds be distributed by the FCOSC treasurer. Please keep this timeline in mind when requesting funds.

Questions can be directed to the Welfare Chairperson listed as the point of contact on the Welfare Request Application. All requests for educational scholarships are considered under a separate application and committee. You may request these applications at: fortcarson_officersspousesclub@yahoo.com.